



BOYS & GIRLS CLUB
OF THE WEST VALLEY

Summer Camp 2017

June 12th – August 4th (8 weeks)

CLUB CLOSED: July 4th & August 7th-11th

Hours of operation: 9:00 am- 6:00 pm *Early drop off 7:00 am- 8:55 am for an additional fee

Lunch and snacks are provided by the Los Angeles Food Bank

Payments

Membership: \$35/year + 1 Club Shirt Weekly payment: \$85/week

*Early drop off 7:00am-8:55am: \$50 flat rate no weekly

Special offer: Pay all 8 weeks in full by May 5th = \$612 entire summer with Early drop off (\$68 in savings)

Must pay first and last week to save spot

Programs

- Robotix ● Dance ● Sports ● Science Programs
- Drama Club ● Talent Shows ● Water Games ● Field Trips
- Arts & Crafts ● Weekly Themes ● Rock & Roll Band Program (Limited space)

Field Trips: Dates, location and prices are to be announced one week prior to trip. (Trips are first come first serve)

Summer Camp 2017 Registration

Current Age: _____ Grade completed in 2016/2017 year: _____

Member Last Name: _____ First name: _____

Address: _____ City: _____ State: _____ Zip: _____

Parent Name: _____ Phone: (_____) _____

Early Drop off: Y / N (Circle one)

Does the member require medication/any special needs, if yes, please indicate:

Please Circle weeks attending (Must be determined at registration)

Must give one week notice if not attending (please see polices for detail)

Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8
6/12-6/16	6/19-6/23	6/26-6/30	7/3-7/7	7/10-7/14	7/17-7/21	7/24-7/28	7/31-8/4

WALK IN OR MAIL IN REGISTRATION ONLY. NO FAXES.



2017 Summer Camp Policies and Procedures

Summer Camp Enrollment: You must submit registration forms along with the payment for first and last week to hold your spot for Summer Camp.

Membership: Membership is due for everyone attending Summer Camp. Membership is \$35/year and includes Club shirt.

Sign-in /Sign-out Procedure: All members must sign-in upon arrival with member's group leader. Parent/guardian must check-out the member with their group leader.

Phone Policy: Please limit calling your children at the Club to **Emergencies ONLY**. If you would like to leave a message for your child we will be happy to give that to them.

Late Pick-up Policy: Our Club closes at 6:00 pm. There is a 5 minute grace period, following the grace period you will be billed \$1 for **every** minute your child is not picked up after 6:05 pm.

Absences: You must notify the Membership Coordinator a week in advance, and put in writing, that your child will miss one of the weeks you signed up for. You cannot swap out new days for days missed.

Refunds: Refunds must be requested in writing by filling out a Refund Request Form, available at the front desk. There is a **\$20 processing fee for ALL refunds, regardless of the amount**. Membership is **NOT** refundable. Verification of refund amount and check distribution can take up to 4-6 weeks.

Disciplinary Guidelines: Members who do not follow the Club Code of Conduct will be disciplined as stated in the Disciplinary Guidelines; you can find this in our brochure. There are no refunds for members who are suspended or expelled from Summer Camp.

Payments: The Boys & Girls Club of the West Valley accepts the following forms of payment: cash, check and credit card. When writing a check, please make it payable to WVBGC. Please include your child's first and last name on the check to ensure proper accounting.

Camp Fees: Weekly fees must be paid in full by the Friday preceding the week of attendance.

Field Trips: Field trips are on a first-come first-serve basis, **NO exceptions**. Payment for field trips must be paid in full by the deadline indicated on the permission slip. If you should require a refund for a field trip, you must submit a refund form **NO LATER THAN** three days before the trip. You will not be able to receive a refund or credit after this time. The \$20 processing fee will not apply for field trip refunds.

Club t-shirts: Club shirts are **required** to attend field trips, including teen trips. Additional shirts are available for purchase for \$10 at the front desk.

-----Cut here to keep your copy-----

I agree that I have read and understand the 2017 Summer Camp Policies and Procedures
(A copy of your Policies & Procedures is available once signed)

Member first name: _____ Member last name: _____

Guardian first name: _____ Guardian last name: _____

Signature: _____ Date: _____