



BOYS & GIRLS CLUB
OF THE WEST VALLEY

TRANSPORTATION PROGRAM 2015/2016

The Boys & Girls Club of the West Valley provides transportation from various Elementary, Middle and High Schools. We have five vans that will be transporting a maximum of 11 students from each school. **The schools that we pick up from will depend on the number of students that are signed up for the *monthly transportation program from each school.** The following is a list of schools that are within our route. ***A minimum of 5 members must be enrolled in the transportation program for a school to be added.** To request a school that is not listed please contact the Membership Coordinator at (818) 610 – 1054.

ELEMENTARY SCHOOLS

- ❖ Calvert Elementary
- ❖ Canoga Park Elementary
- ❖ Ivy Academia Taft (K-6)
- ❖ Serrania Ave Elementary
- ❖ Welby Way Elementary
- ❖ Village Charter Academy
- ❖ New Academy Canoga Park
- ❖ Ingenium Charter
- ❖ Nevada Elementary

MIDDLE SCHOOLS

- ❖ Woodland Hills Academy

HIGH SCHOOLS

- ❖ Ivy Academia Valley Circle (7-12)

IMPORTANT PLEASE READ: Transportation Policies

Transportation for your child will begin the following week that you enroll, unless otherwise specified. Pick up times and schedules may vary for each school. On average, the van(s) will arrive 10-45 minutes after school is dismissed (depending on the school.) Please make sure that your child understands that he/she must **go directly to the pickup location immediately after school. Your child is responsible for being at the designated pick up location on time.** Due to the number of school that we pick up from and the schedule we need to maintain, **the van drivers will only wait 5 minutes at each location.** If your child is not at the designated spot at the time the van arrives, it will be assumed that your child will not be picked up that day. **Drivers WILL NOT get out of the van to go find members. Please inform the club at least one hour prior to dismissal if your child will not need to be picked up on any given day.**

*In the event that your child is left at the school the school has been instructed to notify you in order to arrange your child's pickup. The Boys & Girls Club van **WILL NOT** go back to pick up your child.

The cost for transportation is as follows:

***MONTHLY \$ 60.00; \$55 each additional child**

*** If Monthly Payment is made after the first Monday of the month it will result in a household late fee of \$5.**

****Fees cover the entire month, regardless of the number of days your child is picked up.**

There is no daily or weekly fee. PAYMENTS ARE DUE ON THE 1ST MONDAY OF EVERY MONTH.**

Permission slips are required for transportation.

Member(s): _____
Last Name First Name(s)

School: _____ **Grade** _____

I have read and completed this permission form, understand the rules of the Club, have explained them to my child and give my child permission to participate in the activity. It is expressly understood and agreed that the Boys & Girls Club of the West Valley shall not be responsible or legally liable for any losses of personal property, or for any bodily injuries, or the result thereof, incurred and suffered by my child in connection with this activity, unless loss or injury results directly from negligence or willful act of any employee of the Boys & Girls Club of the West Valley acting within the scope of their employment.

Parent/Guardian Signature

Date



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Monthly Payment Agreement

I _____ understand that my monthly transportation fee is due by every **first Monday of the**
Parent/Guardian Name

month. If I am unable to pay this fee by the **first Monday** I must call to make other arrangements with Membership Coordinator otherwise my member(s) **will not** be picked up. Late payments will result in a \$5 late fee per household.

Parent/Guardian Signature

Date

Automatic Payment Option

To ensure your member(s) pick-up we are now offering an automatic payment service. All automatic payments will be charged on the **first Monday of each month**.

Credit Card Type (circle): Visa Mastercard Discovery Amex

Name on card: _____

Credit Card #: _____

Expiration date: _____

Zip Code: _____

***You can retrieve a statement/receipt of all payments made at the end of the month/year.**

****Form will be shredded at the end of service provided.**